

EXTRAORDINARY Board Meeting Agenda
FPSS Foster Parent Support Services Society
Friday, September 15th 2023 at 10:00am

IN PERSON - LOCATION:	FPSS Society Regional Office 145-735 Goldstream Ave
CONNECT VIA MS TEAMS:	Microsoft Teams meeting Click here to join the meeting

COMMITTEE / Please indicate in space provided: Present <input checked="" type="checkbox"/> Regrets <input checked="" type="checkbox"/> Absent <input type="checkbox"/> Tentative <input type="checkbox"/>					
<input checked="" type="checkbox"/>	Diane Daigle, Chairperson	<input checked="" type="checkbox"/>	Mariann Rathlou, Director	<input checked="" type="checkbox"/>	Dan Malone, Executive Director
<input checked="" type="checkbox"/>	Sandy Case, Past Chairperson	<input checked="" type="checkbox"/>	Diane Burrows, Director	<input checked="" type="checkbox"/>	Krista Shelkey, Administration
<input checked="" type="checkbox"/>	Karyn Cooper, Vice Chairperson	<input checked="" type="checkbox"/>	Jo Axe, Treasurer	<input checked="" type="checkbox"/>	Lenora Marcellus, Director
<input checked="" type="checkbox"/>	Heather Lawson Eichel, Director				

Called to Order at 10:08am by Diane Daigle

<ul style="list-style-type: none"> Board Meeting Documents: All documents can be found on Board Portal: https://fpss.com/board-portal/ Yearend Financials Fundraising & Revenue Diversification Plan FC Appreciation Calendar Blank calendars Draft Budget
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Items from Previous Meeting:
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Insert territory acknowledgement.

ITEM	MEETING AGENDA
1.	Financials – Dan Malone
	<ul style="list-style-type: none"> Year end Financials – Jo and Dan have reviewed the financials. Some changes were made with the accountant. Not much has changed from last year. Karyn made a motion to accept the year end financials. Sandy seconded. All were in favour. The motion was carried. Review draft budget – Staff received increases from the government, backdated to April, 2022. At the start of COVID we took money out of the budget to FCSSBC and BCFPA AGMs, Dan has put these funds back into the budget. No other line items in the budget have changed. Lenora made a motion to accept the budget as presented. Mariann seconded. All were in favour. The motion was carried. Credit cards update – remove Erica Beech, Leslie Hutton add Dianne Thompson, Jessica Humphries, Sandra Beagley \$300.00 limit. Dan requested the board make a motion to make these changes to our credit cards. Karyn made the motion. Sandy seconded. All were in favour. The motion was carried.
	ACTION:

2.	Plan Dates
	<ul style="list-style-type: none"> Dates need to be planned for board meetings and a board retreat where the board can review the strategic plan. We will continue meeting at 9:30am for board meetings. October 25th – Board Meeting December – We will put out a Doodle Poll to decide and we will pair this with a Christmas get together February 7th – Board Meeting April 10th – Board Meeting May 21st and 22nd – Board Retreat and Strategic Plan Review – Will book at Tigh-Na-Mara June 12th – Board Meeting September 20th – AGM
	ACTION:

3.	Fundraising & Revenue Diversification Plan
	<ul style="list-style-type: none"> Everyone has received a copy of this. Please review. We will table a discussion this for next board meeting.

- It is also available on the Board Portal.

ACTION:

4. Foster Caregiver Appreciation Calendar

- A draft calendar was reviewed.
- This will be going to print within the next week or two, we have all the paper ready as a gift to caregivers for Foster Family Month.

ACTION:

5. Additions

- Diane Daigle mentioned applying for gaming grants, but we would need to have general membership that is double the size of our board of directors. Dan will speak with Andy about why this wasn't included in the Revenue Diversification.

ACTION:

Next Meeting: • October 25th, 2023

Meeting adjourned at: 10:43am **by:** Diane Daigle