

Board Meeting Agenda

FPSS Foster Parent Support Services Society

Wednesday, December 7th 2022 at 9:30am

IN PERSON - LOCATION:	FPSS Society Regional Office 145-735 Goldstream Ave
CONNECT VIA MS TEAMS:	Microsoft Teams meeting Click here to join the meeting

COMMITTEE / Please indicate in space provided: Present <input checked="" type="checkbox"/> Regrets <input checked="" type="checkbox"/> Absent <input checked="" type="checkbox"/> Tentative <input type="checkbox"/>					
<input checked="" type="checkbox"/>	Diane Daigle, Chairperson	<input checked="" type="checkbox"/>	Mariann Rathlou, Director	<input checked="" type="checkbox"/>	Dan Malone, Executive Director
<input checked="" type="checkbox"/>	Sandy Case, Past Chairperson	<input type="checkbox"/>	Diane Burrows, Director	<input checked="" type="checkbox"/>	Krista Shelkey, Administration
<input checked="" type="checkbox"/>	Karyn Cooper, Vice Chairperson	<input checked="" type="checkbox"/>	Jo Axe, Treasurer	<input type="checkbox"/>	Lenora Marcellus, Director

Called to Order at Diane Daigle by 9:32am

Approval of Agenda: Sandy & Diane Daigle

<ul style="list-style-type: none"> Board Meeting Documents: All documents can be found on Board Portal: https://fpsss.com/board-portal/ FPSS Society DRAFT Agenda – December 7th, 2022 FPSS Society DRAFT Minutes – October 5th, 2022 Comparative Income Statement 	<ul style="list-style-type: none"> FPSS Society Balance Sheet Executive Director Report
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Items from Previous Meeting:
<ul style="list-style-type: none"> GIC Investment: This has been completed. One year Non redeemable GIC investment at 4.5% for \$150,000. Second GIC redeemable no penalties after 6 months. 3.25% \$50,000.

ITEM	MEETING AGENDA
1.	Chairperson Report – Diane Daigle
	<ul style="list-style-type: none"> Diane thanked board and society for their work on strategic planning. Wished everyone a merry and safe Christmas.
	ACTION:

2.	Executive Director Report – Dan Malone
	<ul style="list-style-type: none"> <i>See attached.</i>
	ACTION: Something in digital newsletter to increase engagement.

3.	Financials – Jo Axe
	<ul style="list-style-type: none"> Encourage staff to take their vacation time Add grants as line item in financials Dan to look into subcontractor line in financials Dan to compare legal fees Move bills to pay online Jo to be able to authorize bill payments online Funds to go to paying for 20 Year Funds to go to paying for literature review for Kinship Jo Axe made a motion to get \$300 limit Visa cards for Dianne Thompson and Sandra Beagley. Sandy seconded. All were in favour. The motion was approved by the board of directors.
	ACTION: Dan to have coordinators submit requests for events, etc. for their caregivers and then Dan can approve the funds as a way to lower leftover funds in the budget.

4.	Board Retreat
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- Notes – Sandy and Diane B talk to local resources about kinship. This has been done. Sandy met with Team Leader from Resources who is acting Director of Operations. She let them know that provincially they're having an enhanced out of care program that will be coming out which will offer some more supports for kinship. Still nothing really formal. Gave some themes that MCFD has been having issues with. We could create a helpful program or education piece in their roles and responsibilities. Trauma-informed care, family secrets, intergenerational trauma, caregivers really could use mentors. USMA was finding with kinship homes that the kids are getting older and having way more issues. Would like to see some training for those homes. FASD and deeper dive into intergenerational trauma. Somebody available to go into the homes to offer suggestions and support. Diane has not heard back from MCFD yet. Grandparents raising grandchildren meetings have been turning into bash the ministry meetings so people have stopped attending.
- Actions – Marketing TTT Training to other agencies. Could we get someone in to give us more information on marketing the program and how they could help? We should have a meeting about what we're asking before we meeting with a marketer and come up with a plan for what we would like to ask for.
- Indigenous Board Members: Lisa Bowie is still interested in being a coordinator, but if that ever changes she would consider being on our board. Sandy suggested James Swan from Victoria. Wedledi Speck has retired. Diane Daigle suggested bringing in an Elder to meet with our board and get an Indigenous perspective for our board. Perhaps even once or twice a year. Goal is to become more informed on what we don't know. Karyn contacted April Reeve and April said they do offer Cultural Safety training for boards.

ACTION: Kinship Literature review on next meeting.
Redo the invitation for the TTT to be for the promotion committee meeting.
Dan change management for all staff.

5. FPSS Society 20 Year Anniversary – Standing Agenda Item

- A deposit has been sent to Josh Shipp

ACTION:

6. Board Recruitment

- Heather Lawson – was out of the country so we will invite her to the next meeting in the New Year.

ACTION: Invite to Virtual Christmas event or Holiday Tea

7. Trauma-informed Transition training

- Next cohort starts February 1st, 2023

ACTION:

8. Cultural Awareness

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ACTION:

9. Marketing

- Training offered by MCFD
- Social Media position – Bring to marketing committee

ACTION:

10. Additions

- Training planned in New Year – IRS Training January 9th and 16th. Research contracting with the IRS workers so it would be a paid position instead of volunteer, criminal record cheque would need to be on file. Sandy asked about having an honorarium... perhaps quarterly... for the IRS workers. Sandy feels like paying the position hourly would cost the organization way too much money because the workers put in many, many hours. Sandy and Diane Burrows will meet with Dan to discuss further what is involved with the IRS workers. Jo said the IRS workers could not be involved in the financial decisions around paying IRS workers. Dan will contact Diane Burrows and Sandy regarding this.

ACTION:

Next Meeting: January 11th, 9:30am

Meeting adjourned at: _____ by: