

# DRAFT BOARD MEETING AGENDA

## FPSS Foster Parent Support Services Society

July 27<sup>th</sup>, 2022 at 9:30am

<b>IN PERSON - LOCATION:</b>	FPSS Society Regional Office 145-735 Goldstream Ave
<b>CONNECT VIA MS TEAMS:</b>	<a href="#">Click here to join the meeting</a>

<b>COMMITTEE / Please indicate in space provided: Present <input checked="" type="checkbox"/> Regrets <input checked="" type="checkbox"/> Absent <input type="checkbox"/> Tentative <input type="checkbox"/></b>					
<input checked="" type="checkbox"/>	Diane Daigle, Chairperson	<input checked="" type="checkbox"/>	Mariann Rathlou, Director	<input checked="" type="checkbox"/>	Dan Malone, Executive Director
<input checked="" type="checkbox"/>	Sandy Case, Past Chairperson	<input checked="" type="checkbox"/>	Diane Burrows, Director	<input checked="" type="checkbox"/>	Lenora Marcellus, Director
<input checked="" type="checkbox"/>	Karyn Cooper, Vice Chairperson	<input checked="" type="checkbox"/>	Jo Axe, Treasurer		

Called to Order at 10:13am by Diane Daigle, Chairperson

<b>Review of meeting minutes:</b> February 9, 2022	<b>Accepted as read/circulated <input checked="" type="checkbox"/> or amended <input type="checkbox"/></b>
<b>Errors or Omissions:</b> •	
<b>ADDITIONAL AGENDA ITEMS? – Please list at end of agenda (address as time permits)</b>	

Approval of Agenda: Diane B & Lenora M

• <b>Board Meeting Documents: All documents can be found on Board Portal: <a href="https://fpsss.com/board-portal/">https://fpsss.com/board-portal/</a></b>	
• FPSS Society DRAFT Agenda – February 9 <sup>th</sup> , 2022	• FPSS Society Balance Sheet
• FPSS Society DRAFT Minutes – December 8th, 2021	• Executive Director Report
• Comparative Income Statement	• Recruitment Retention Contract
• Quarterly Report	• BCFPA AGM information

<b>Items from Previous Meeting:</b>
• Possible Name Change

ITEM	MEETING AGENDA
<b>1.</b>	<b>Chairperson Report – Diane Daigle</b>
	• Thank you to the board for working so closely with Diane. Thank you to Dan for meeting with Diane and working with her, keeping things organized over the summer.
	<b>ACTION:</b>

<b>2.</b>	<b>Executive Director Report – Dan Malone</b>
	• See attached
	• Dan to ask Janet to look into if Victoria Foundation saw the success of the Mentor Program funding for outings pilot if they would potentially give additional funding to take the program island-wide in the future.
	• <b>Table mentor coordinator discussion to next board meeting.</b>
	• Priority Trauma Informed Transition Training
	• Safe Babies – Lenora working on update
	<b>ACTION:</b>
	• Dan to send proposal to Provincial MCFD regarding recruitment

<b>3.</b>	<b>Financials – Jo Axe</b>
	• Comparative Income Statement
	• Balance Sheet
	• Funds for the rest of the island for mentor outings
	<b>ACTION:</b>
	• <b>Table Mentor program regarding upper Island funds</b>

- Prepare Mentor presentation for Board

#### 4. FPSSS AGM

- Set Date
- Annual Report
- If Dan goes on vacation, we will meet September 7<sup>th</sup>. If he does not go on vacation, we will meet September 16<sup>th</sup>.
- If we had a general membership, a general member is eligible to attend the AGM and they could have a general vote (They could vote in a board member). We would need a gaming grant. Review bylaws regarding membership and gaming grants.

**ACTION:** . Review bylaws regarding membership and gaming grants.

#### 5. Quarterly Report

- Fourth quarter is completed and in portal. There is still work being done on the first quarter.

**ACTION:**

#### 6. Name change decision

- What is involved?
- Diane Burrows suggested changing word “Parent” to “Caregiver”
- How could we make the change without people losing what we’re known for?
- We need to have a separate meeting for this conversation

**ACTION:** Add to strategic plan

#### 7. Board to review fundraising policy

- Diane Daigle thinks for smaller, fundraising projects, we don’t need to get board approval (ie. Rotary presentations and Bottle Depot fundraising)
- Diane Daigle thinks we should change our fundraising policy
- Monies donation for specific purpose should be used for that specific purpose or returned

**ACTION:** Adjust and send DRAFT to Board

#### 8. Strategic Plan – *Standing Agenda Item*

- Name change decision
- Mission, Vision, and Values
- Fundraising policies

**ACTION:**

- Office to review and add cultural safety
- Dan – to send out Strategic Planning Mission, Vision, and Values Draft

#### 9. FPSS Society 20 Year Anniversary

- We cancelled the date for October. New date May 17<sup>th</sup>, 2023, from 8:00am to 11:00pm
- The celebration is in Nanaimo at Beban Park so more people from across the island can attend
- Krista will lead the administrative piece of the planning
- Krista has quotes for Indigenous comedians, but they are not local to Vancouver Island. She is waiting to hear back about comedians on the island

**ACTION:** Send out Meeting Request

#### 10. Trauma-informed Transition Training

- Funds for TTT research assistant update
- Create a list of potential facilitators for workshops and training – Eventually Ros won’t be able to facilitate the program anymore, so we should create a list of people who could facilitate in the future
- Second session running in the fall - Wednesdays, October 5<sup>th</sup> to November 16<sup>th</sup>, 9:30am to 12:30pm
- We have used \$926 in research funds for Hannah over the past year. Dan thinks we should approve more funds to make sure we have enough to continue to cover the research costs.
- Include collaborative planners – Transition planning is a huge part of what they do

- Dan thinks we should have a workshop with a collaborative planner
- May also be good to include family finders in this training as well

**ACTION:**

- **Dan to talk to Jo on research assistant needs**
- **Create a list of potential facilitators**

**11. Additions**

- BCFPA AGM October 20<sup>th</sup>, 21<sup>st</sup>, and 22<sup>nd</sup> in Victoria at the Inn at Laurel Point. We already have 5 rooms booked. We will email out the information to the board members and they can let Krista know if they would like to attend.
- Next Meeting Dates - Office to set dates for next year
- In camera addition - Recruitment Retention Contract - Voted and approved

**ACTION:**

- **Board Meetings - Office to set dates for next year**
- **FPSS Society AGM – September 16th or September 7th**
- **BCFPA e-mail out to all Board Members if they would like to attend**

**Next Meeting: To be determined**

**Meeting adjourned at: 12:00 noon by: Diane Daigle**