

DRAFT BOARD MEETING MINUTES

FPSS Foster Parent Support Services Society

Board Meeting and Teleconference – Wednesday, October 13th, 2021 at 9:30am

IN PERSON - LOCATION:	FPSS Society Regional Office 145-735 Goldstream Ave
CONNECT VIA MS TEAMS:	Click here to join the meeting Learn More Meeting options

COMMITTEE / Please indicate in space provided: Present <input checked="" type="checkbox"/> Regrets <input checked="" type="checkbox"/> Absent <input type="checkbox"/> Tentative <input type="checkbox"/>					
<input checked="" type="checkbox"/>	Diane Daigle, Chairperson	<input type="checkbox"/>	Karyn Cooper, Vice Chairperson	<input checked="" type="checkbox"/>	Jo Axe, Treasurer
<input checked="" type="checkbox"/>	Sandy Case, Past Chairperson	<input checked="" type="checkbox"/>	Diane Burrows, Director	<input checked="" type="checkbox"/>	Mariann Rathlou, Director
<input type="checkbox"/>	Lenora Marcellus, Director	<input checked="" type="checkbox"/>	Dan Malone, Executive Director		

Called to Order at 9:30 by Diane Daigle

Review of meeting minutes: August 11 th , 2021	Accepted as read/circulated <input checked="" type="checkbox"/> or amended <input type="checkbox"/>
Errors or Omissions:	
ADDITIONAL AGENDA ITEMS? – Please list at end of agenda (address as time permits)	

Approval of Agenda: _____ & _____

Documents to be Attached:
<ul style="list-style-type: none">FPSS Society DRAFT Agenda – October 13th, 2021FPSS Society DRAFT Minutes – August 11th, 2021Comparative Income StatementCARF Recommendations DRAFT FPSS Policy AdjustmentsFPSS Society Balance SheetExecutive Director ReportCARF Quality Improvement Plan

Items from Previous Meeting:
<ul style="list-style-type: none">

ITEM	MEETING AGENDA
1.	Chairperson Report – Diane Daigle
	<ul style="list-style-type: none">
ACTION:	

2.	Executive Director Report – Dan Malone
	<ul style="list-style-type: none"><i>See attached.</i>New CI SB Coordinator, Nikita Paddock is a Public Health Nurse and has worked in Mother Babe Unit and has worked as suicide prevention coordinator.Dan will send a link about the Transformative Reconciliation Training to Board Members.Thriving Non-Profits – Dan will send more information to board members and find out more about the time commitment.
ACTION:	

3.	Financials – Jo Axe
	<ul style="list-style-type: none">Comparative Income StatementBalance SheetJo made a motion to accept the annual financial statements up to March 31st, 2021. Mariann seconded. All were in favour. The motion was carried.Dan to get a list of accrued liabilities and send them to Jo.Dan to get a list of the “Administration Income” items.Dan to get a printout of legal and professional fees.
ACTION:	

4. CARF
<ul style="list-style-type: none"> Quality Improvement report submitted CARF Recommendations DRAFT FPSS Policy Adjustments for review The board of directors reviewed the recommendations from CARF. Sandy made the motion to accept the changes, Diane Burrows seconded. All were in favour. The motion was carried.
ACTION:
5. Transition Committee
<ul style="list-style-type: none"> Met with Pathwise on the LMS loaded one unit in and disclaimers added. All Power points are completed. 3 of 6 lesson plans done Hannah is updating resources to make sure they are accessible for everyone Guest speakers are being arranged We need to talk about Indigenization We will be applying for a grant through the Victoria Foundation – Would like to use funds to expand on what is there, research and development and administration. We need to set up a clear plan for using Earl's services and support. His fees are \$200/hour.
ACTION:
6. Board Portal
<ul style="list-style-type: none"> https://fpsss.com/board-portal/ Foster2002!
ACTION:
7. Make a Difference Conference 2022
<ul style="list-style-type: none"> Carry forward to next agenda
ACTION:
8. Strategic Planning
<ul style="list-style-type: none"> In person Will be in Victoria – those who need to can stay overnight, those who want to go home can Will book a board room in the hotel for the meeting Tentatively booked Wednesday, November 10th Will start right at 10:00am Book three hotel rooms in Langford
ACTION:
9. Dr. Jody Carrington Workshop
<ul style="list-style-type: none"> <i>Dan will contact Dr. Jody Carrington – Sandy would like her to be the speaker for the Make a Difference Conference</i>
ACTION:
10. FPSS Society 20 Year Anniversary Next Year
<ul style="list-style-type: none">
ACTION:
11. Set Dates for 2022
<ul style="list-style-type: none">
ACTION:
12. Additions
<ul style="list-style-type: none"> Set dates for 2022
ACTION:

Next Meeting: December 8th, 9:30am

Meeting adjourned at: 10:45 by: Diane Daigle