

ANNUAL GENERAL MEETING ATTENDANCE

FPSS Foster Parent Support Services Society

Wednesday, July 14th, 2021, at 9:30am

Please indicate in space provided: Present <input checked="" type="checkbox"/> Regrets <input checked="" type="checkbox"/> Absent <input type="checkbox"/>						
BOARD	<input checked="" type="checkbox"/>	Diane Daigle, Chairperson	<input checked="" type="checkbox"/>	Karyn Cooper, Vice Chairperson	<input checked="" type="checkbox"/>	Mariann Rathlou, Secretary
	<input checked="" type="checkbox"/>	Jo Axe, Treasurer	<input checked="" type="checkbox"/>	Diane Burrows, Past Chairperson	<input checked="" type="checkbox"/>	Sandy Case, Past Chairperson
	<input checked="" type="checkbox"/>	Lenora Marcellus, Director				
MANAGEMENT PERSONNEL	<input checked="" type="checkbox"/>	Dan Malone, Executive Director				
GUESTS						

Staff	<input checked="" type="checkbox"/>	Dianne Thompson, South Island Area Coordinator	<input checked="" type="checkbox"/>	Catherine McCauley, Safe Babies Coordinator	<input checked="" type="checkbox"/>	Sandra Beagley, Central Island Area Coordinator
	<input checked="" type="checkbox"/>	Juanita Currite, Port Alberni Local Coordinator	<input checked="" type="checkbox"/>	Lisa Bowie, Comox Valley Local Coordinator	<input checked="" type="checkbox"/>	Judy Hollywood Bonnett, Campbell River Local Coordinator
	<input checked="" type="checkbox"/>	Eva Vowles, Recruitment Coordinator	<input checked="" type="checkbox"/>	Krista Shelkey, Administrative Assistant	<input checked="" type="checkbox"/>	Elisa Morrison, Administrative Assistant
	<input checked="" type="checkbox"/>	Colleen Yrjana, North Island Area Coordinator	<input checked="" type="checkbox"/>	Ruth Smith, Custodian	<input type="checkbox"/>	

ANNUAL GENERAL MEETING MINUTES

FPSS Foster Parent Support Services Society

Wednesday, July 14th, 2021, at 9:30am

Called to Order at __9:56am__ by __Diane Daigle__

Review of meeting minutes: AGM July 9th, 2020	Accepted as read/circulated <input checked="" type="checkbox"/> Dan and Diane B
or Errors or Omissions: no errors or omissions	
ADDITIONAL AGENDA ITEMS? – Please list at end of agenda	

Board Meeting 10:00am to 12:00pm	
FPSS Society Regional Office, 145-735 Goldstream Avenue, Victoria	
BOARD	
Item	Action
1. Completion of Forms	
<ul style="list-style-type: none"> Confidentiality Code of Ethics Conflict of Interest 	Sent via email with instructions to sign digitally. Can also be sent via fax, scan or Canada Post.
ACTION: Krista to email forms to anyone who was unable to attend in person.	
1. Board Nominations & Election of Officers	
<ul style="list-style-type: none"> Chair Vice-Chair Secretary Treasurer Directors at Large 	<ul style="list-style-type: none"> Diane Burrows nominated Diane Daigle for another term as Chairperson. Diane is willing to stand for a second term. Lenora seconded. All were in favour. The decision was unanimous. Sandy nominated Karyn for a second term as Vice Chair. Karyn is willing to stand for a second term. Diane Burrows seconded. All were in favour. All were in favour. The decision was unanimous. Diane Burrows nominated Jo Axe for another term as Treasurer. Joe is willing to stand for a second term. Sandy seconded. All were in favour. All were in favour. The decision was unanimous. Lenora nominated Mariann for another term as Secretary. Mariann is willing to stand for a second term. Jo seconded. All were in favour. All were in favour. The decision was unanimous. Sandy, Lenora and Diane Burrows will stay on as a Directors at Large.
2. Financial Review	
<ul style="list-style-type: none"> Review and approve 2020-2021 financials – Review Engagement prepared by Baker Tilly Motion to retain bakertilly for the next fiscal year 	<ul style="list-style-type: none"> See attached. Financial report to follow and be added to Annual Report. No major changes to our assets. No new Capital Assets. Some funds went up, others went down, generally balanced out. Expenditures have increased (this is good). We need to review Capital Assets. We are either not using this, or not recording it. We need to review Deferred Contributions to determine how we can allocate these funds. Jo will review financials again in more detail before she signs off on them. We need another retreat or strategic planning session to discuss and plan how to manage our finances. Sandy made a motion to retain bakertilly for a second year. Jo seconded. All were in favour.
ITEM	MEETING AGENDA

Annual Report 2020/2021

CHAIRPERSON'S ANNUAL REPORT

April 1st, 2020 to March 31st, 2021

Respectfully submitted by Diane Daigle

I am honoured to serve the foster parents of Vancouver Island as Chair of the Board of Directors, FPSSS. I am truly grateful for each member of our Board and the skills, talents, and commitment you bring to the work we do together!

We are so fortunate to have such competent and dedicated Executive Director and staff whose expertise and flexibility meant quality service, support, and education to foster families continued unwaveringly throughout the worldwide pandemic of COVID-19!! This meant continued flexibility of our Pandemic response plan: virtual meetings, work from home and in office, distancing, masks, sanitizing....our staff managed incredibly well.

Direct support and education to foster parents continued in a very big way.

Almost all events transitioned to virtual training. In fact, there was so much high-quality training offered to foster parents that it was difficult to pick and choose which events to attend! The majority of this training was also offered to kinship homes to support them with the same access and opportunities for support education and networking.

Island wide Safe Babies training was offered virtually in the fall of 2020.

Foster parents were offered regular zoom trainings to assist them with necessary meetings and schooling of the children, and FPSSS offered a Books for Caregivers program where the organization would ship books and resources to caregivers to use and return to our library!

All of this offered 4,523 people across Vancouver Island workshops training networking support planning relationship building and information sharing.

The completion of BCFCF meant the beginning of our Foster Parent Recruitment program. It was a successful year; 285 people attended fostering information sessions island-wide!

And finally, our team came together in preparation for a virtual CARF accreditation!

As we all are beginning to see the light to the other side of this pandemic I am reminded of the words of Dr. Bruce Perry

"Relationships are the agents of change"

I am looking forward to watching the work of the FPSSS happen in relationship.... and seeing the beautiful faces of the children, foster families, and all of you again!

And finally in the words of Dr. Bonnie Henry

"We are all in this together"

Thank you to the Board, Executive Director, Staff, and Volunteers of Foster Parent Support Services Society!!

Diane Daigle

Chair

EXECUTIVE DIRECTOR'S ANNUAL REPORT

April 1st, 2020 to March 31st, 2021

Respectfully submitted by Dan Malone

In 2020-2021, despite the restriction on in-person meetings, FPSS Society continued to support, educate, and network Vancouver Island foster parents at a Regional and community level. As a team, the FPSS Society staff and Board met most goals and targets the Organization set for the 2020-2021 year. In March 2020, we stopped almost all in-person events due to Covid 19.

Highlights of the support, training, and more FPSS Society provided in 2020-2021 include:

- Transitioned to virtual training and networking for almost all events in the wake of COVID -19
- Transitioned to a work at home model for Regional Office staff during COVID -19
- Provided opportunities for 4,523 people across Vancouver Island to attend workshops, training, networking, support, planning, relationship building and information sharing events – almost all virtually!
- Provided Virtual Safe Babies Training Island-wide – Fall 2020
- Offered Kinship homes access to a majority of FPSS Society Workshops and Training – working towards having Kinship homes to have the same access and opportunities to receive support, education, and networking.
- Expanded Social Media Presence – Private Facebook Groups in all communities on Vancouver Island – 280 Foster Parents are members
- Started the Foster Hope Recruitment Program Island-wide in all communities. Advertising tailored to each community's needs. Fostering Information sessions hosted Island-wide, bi-weekly. 285 people attended.
- Initiated Books for Caregivers program during COVID. (Caregivers identify books they feel would be helpful resources and FPSS Society has the book shipped to their home.)
- Prepared for CARF Accreditation
- Hired new Regional Mentor Coordinator and created a new Facebook Page for Mentors to connect

- Conducted a research scan to investigate ways to train/educate foster parents to Transition Children and Youth in a culturally safe and trauma informed way.

The entire team of FPSS Society Staff members, Directors, and volunteers continually come together to uphold the Mission and Vision of the society. I appreciate all those involved with the FPSS Society for being there for Vancouver Island foster parents, to provide support, resources, information, training, and opportunities to connect with one another virtually. Thank you for all you do to improve the abilities of foster parents to deliver the best care possible to the children in your homes.

Staff worked hard to engage in their local communities during COVID, and respond to the needs, finding creative solutions to support, network, and educate Foster Parents. This collaborative effort of each and every one is what makes FPSS Society such a great organisation to work for. You all go above and beyond on a regular basis.

This year even our volunteers worked remotely, supporting foster parents from their home through investigations and mentoring. Foster Parent Locals creating innovative networking opportunities with fun family packages, using a drive-by collection. We could not do this work without the volunteers of Investigation and Resolution Support Team, Mentors, Foster Parent Locals, and community of foster parents that continually support one another to do this loving and caring work.

Thank you to the FPSS Society Board for the commitment, direction, leadership, and motivation. The constant advice, knowledge, wisdom, and valuable time you give to Foster Parent Support Services Society is fully appreciated.

- We prepared for CARF. Thank you to everyone for all their work towards accreditation.
- Thank you to Eva for compiling the Annual Report.
- Our Contract Manager will be invited to the office to see what we do (Boardroom). Sandy and Karyn live near the Regional Office and would be willing to attend in person and Diane Daigle would be pleased to join virtually.
- Moving forward, we will need to find a balance between virtual and in-person events in each community. We will solicit input through our Satisfaction Survey. We may need to do this early.
- We will need to support the locals as they resume in-person events.
- Recruitment: MCFD may be moving towards advertising for child-specific foster homes, especially for young children in group homes. This will be very challenging. Some CIC are in group homes because there are no beds available in foster homes.
- Safe Babies Program: The process of updating this program is underway. It will also have a balance between virtual and in-person sessions. We could offer virtual sessions on spaces where a groups of caregivers et al could gather together to participated virtually (e.g. FPSS offices)
- CARF: Special mention to Eva for her work on CARF. The CARF surveyors were so impressed, they have asked if Eva is interested in becoming a CARF surveyor. This is very unusual.
- We will follow the directions and recommendations of the Provincial Health Officer in planning our training and events.
- Dan thanked everyone for their work on all of the changes over COVID-19. There were 4,523 caregivers were trained virtually over the past year.

Achievements 2020/2021

- Transitioned to virtual training and networking for almost all events in the wake of COVID -19
- Transitioned to a work at home model during COVID -19
- Hired FPSS Society Mentor Coordinator for the island with a new Facebook Page for Mentors to connect
- Conducted a Research scan to investigate ways to train/educate foster parents to Transition Children and Youth in a culturally safe and trauma informed way.
- Provided opportunities for 4523 people across Vancouver Island to attend workshops, training, networking, support, planning, relationship building and information sharing events – almost all virtually!
- Virtual Safe Babies Training Island-wide – Fall 2020
- Offered Kinship homes access to a majority of FPSS Society Workshops and Training – working towards having Kinship homes to have the same access and opportunities to receive support, education, and networking.
- Social Media – Private Facebook Groups in all communities on Vancouver Island – 280 FP joined
- Started the Foster Hope Recruitment Program Island-wide in all communities. Advertising tailored to their needs. Fostering Information sessions hosted Island wide. 285 people attended.
- Prepared for CARF Accreditation

Meeting adjourned at: _10:40am_____ by __Diane Daigle__