

## Area Coordinator Support:

For general inquiries, foster parent information and referrals.

Area Coordinators are available to provide support services to caregivers including information, education and networking.

### South Island/Regional Office

Tel: 778-430-5459 / Fax: 778-430-5463

Email: sicoord@fpsss.com

### Cowichan Valley

Tel: 250-818-3293

Email: dacoord@fpsss.com

### Nanaimo/Ladysmith

Tel: 250-713-4959

Email: cicoord@fpsss.com

### Port Alberni

Tel: 250-735-1124

Email: pacoord@fpsss.com

### Comox Valley

Tel: 250-898-4488

Email: cvcoord@fpsss.com

### Upper Island

Tel: 250-204-1566

Email: uicoord@fpsss.com

**Call Toll Free:**

**1-888-922-8437**

**www.fpsss.com**

**Email: admin@fpsss.com**

### Area Coordinator Responsibilities:

- The Area Coordinators assist in the development, maintenance, and improvement of Local Councils and the Support Services Program through contact with foster parents, community liaisons, participation in community partnership, ministry and Council activities related to the Family Home Care system.
- Coordinators adhere to standards of Confidentiality required by the Ministry of Children and Family Development and the FPSS Society with respect to children/youth in care, their families and foster parents.

## EMERGENCY

“After Hours” Duty Worker

Contact Number:

**1-800-663-9122**

Foster Parents are encouraged to call this number in the event of an EMERGENCY or CRISIS concerning a child in their care, occurring after regular office hours.

## FOSTER PARENT SUPPORT LINE

**Call Toll Free: 1-888-495-4440**

Weekdays 4:00 pm to 12:45 am

Statutory Holidays & Weekends

8:00 am to 12:45 am

If you have an immediate concern relating to a child in your care—the Support Line is here to help you and will provide:

- Fast response for urgent issues outside regular ministry office hours.
- Professional support, information and consultation.

## INVESTIGATION AND RESOLUTION SUPPORT PROGRAM

**1-888-922-8437**

- FPSS Society can arrange for a support person to help you through an Investigation.
- The support person can answer questions, attend interviews with you, and give you information about the investigation.
- Call toll free 1-888-922-8437 for more information.

## FPSS Foster Parent Support Services Society

# Foster Parent Orientation



“Serving the Foster Parents of Vancouver Island through Support, Education, Networking, and on-going Training”

### Mission Statement:

*The FPSS Society is a Grass Roots organization committed to providing meaningful and accessible support, education and networking services which will continually enhance the skills and abilities of foster parents to deliver the best care possible to the children in their homes.*



# FPSS Foster Parent Support Services Society 1-888-922-8437

## **Vision Statement**

A recognized and respected organization supporting well educated / knowledgeable foster parent community finally respected and fully appreciated by all of society.

## **Confidentiality**

The Organization has a legal and ethical responsibility to the foster parents it serves. Every effort is made to preserve the rights and privacy of all foster parents. Staff will not discuss nor disclose information acquired during the course of their work except to authorized persons. Disclosure of information must be within the parameters of the Child, Family, and Community Services Act and the Freedom of Information and Protection of Privacy Act. Confidentiality expectations extend beyond the term of employment with the Organization.

## **Staff Code of Ethics**

All staff must understand and apply the Code of Ethics as a guide to their behaviour in work and work-related activities. Further, all staff will abide by their own recognized professional Code of Ethics, provided it is recognized by the Organization. The Code of Ethics is presented with full knowledge that specific conduct will be further guided by professional judgments and situational circumstances. In all instances staff are expected to practice competently and to refrain from conduct unbecoming a professional. The behavior of staff will be ethical and respectful at all times. Violation of these standards has the potential to seriously damage relationships with the people we serve, their families, and the greater community and may be grounds for dismissal.

## **Tobacco Products**

The use of tobacco products will take place in the designated smoking area outside of the building, which will be at least 7 metres from doorways, windows and air vents.

## **Use of Seclusion and Restraint**

FPSS Society does not permit the use of seclusion or restraint within any of its services.

## **Weapons**

Weapons of any sort are not acceptable on the Organizations premises.

## **Illicit Drugs**

Visitors and staff members will not bring illicit drugs in the Organization. If a staff member finds illicit drugs within the Organization, the police may be notified immediately.

## **Visitor Welcome Statement**

The Visitor Welcome Statement is posted in each office and will be reviewed before every FPSS Society event. The statement provides information about the location of emergency exits, fire extinguishers, first aid and telephones.

## **FPSS Society Brochures**

FPSS Society makes the following information brochures available to all foster parents:

- BCFCE Program
- Complaints Process (FPSS)
- Complaints Process (MCFD)
- FPSS Society Services
- Foster Parent Orientation
- Mentor Program
- Investigation and Resolution Support Program
- Recruitment
- Rights and Responsibilities
- Safe Babies Program
- Foster Hope

## **Important Documents from the Ministry of Children and Family Development**

FPSS Society can assist foster parents in obtaining the following important documents.

- Foster Family Handbook 5<sup>th</sup> Edition
- Rights of Foster Parents
- Standards for Foster Homes
- Resource Work Policies
- The Child, Family and Community Services Act
- Rights of Children in Care Section 70

## **Organizational Chart**

### **FPSS SOCIETY BOARD OF DIRECTORS**

*Chairperson* Sandy Case  
*Vice Chairperson* Diane Daigle  
*Secretary* Karyn Cooper  
*Treasurer* Jo Axe  
*Director at Large* Diane Burrows  
*Director at Large* Lenora Marcellus  
*Director at Large*

### **EXECUTIVE DIRECTOR**

Dan Malone

### **REGIONAL OFFICE STAFF**

*BCFCE Coordinator*  
 Eva Vowles  
*Administrative Assistant*  
 Krista Shelkey  
*Administrative Support*

### **SOUTH ISLAND**

*South Island Coordinator*  
*Safe Baby Coordinator*  
*Mentor Program Coordinator*  
*Investigation and Resolution Support Program Coordinator*  
 Janet Christie

### **CENTRAL ISLAND**

*Cowichan Valley Coordinator*  
 Lisa Johnston  
*Nanaimo/Parksville Coordinator*

*Port Alberni Coordinator*  
 Juanita Currie  
*Central Island Safe Baby Coordinator*  
 Lisa Johnston

### **UPPER ISLAND**

*Comox Valley Coordinator*  
 Lisa Bowie  
*Campbell River Coordinator*  
 Judy Hollywood Bonnett  
*Safe Baby Coordinator*  
 Mary Catherine Williams  
*Port Hardy Coordinator*  
 Jackie Kervin



[Ask about our CARF Accreditation](#)