



THE FEDERATION  
*of* COMMUNITY SOCIAL SERVICES *of* BC

# 2010 Bursary Application

**Submission Deadline: 07 May 2010**

# **Bursary Guidelines**

## **Bursary Value and Timelines**

FCSS bursaries assist young people in and from care with the financial costs of tuition, books, and supplies for post-secondary academic, technical or vocational training or academic upgrading. This post-secondary bursary is available to a maximum of \$2,000 per academic year (two semesters). Bursary funds must be utilized within 18 months upon notification that you have been awarded the funding.

## **Eligibility**

1. You are currently in care, a former youth in care either under a continuing custody order (CCO) or temporary custody order (TCO, Voluntary Care Agreement or Special Needs Agreement) or Youth Agreement in B.C. under the *Child, Family and Community Services Act*.
2. You are a Canadian Citizen or a Landed Immigrant.
3. You are under the age of 25.
4. You are currently enrolled or planning to enrol in a secondary, post-secondary academic, technical or vocational program, a recognized public post-secondary institution, or a registered private post-secondary institution.
5. Your education will lead to a career in the Social Service, Health, or Education sectors.

## **Application Deadline**

Bursary candidates are asked to complete the application process by **May 7, 2010**.

## **Criteria**

The successful award recipients should possess the following attributes:

1. Demonstrated commitment to academic or vocational success.
2. Commitment to the pursuit of post-secondary or similar educational opportunities.
3. Participation in the community through a leadership and/or volunteer role.
4. Desire for excellence, a sense of compassion, and a passion for learning and for life.

## **Privacy**

All applications and other information will be held in the strictest confidence. The Federation of Community Social Services of BC will not disclose personal information for any new purpose without first identifying the new purpose and obtaining your consent, unless required by law. Copies of applications and supporting material will be destroyed one year after the selection process is complete.

# **Bursary Application Procedure**

## **Step One – Write a Letter**

Applicants are requested to write and submit a letter of introduction to the selection committee. In your letter, please tell us about your educational plans, future goals, and what obstacles might be in your way to achieving those goals.

## **Step Two – Student Profile**

Applicants are requested to complete and submit the Profile form (pages 3 to 6 of this document).

## **Step Three – Letters of Reference**

Submit two letters of reference from people in the community who have known you for at least two years. These could be from your principal, teacher, employer, social worker, counsellor, foster parent, community volunteer, or doctor. We suggest that one of your letters is written by your principal or teacher, and that both letters refer to your strengths, personal characteristics, potential, and motivation.

## **Step Four – School Transcript**

Enclose a copy of your most recent school report.

## **Step Five**

Drop off, mail or fax or email your application package by **MAY 7<sup>th</sup>, 2010** to:

The Federation of Community Social Services of BC  
Bursary Selection Committee  
2nd Floor, 526 Michigan Street  
Victoria, BC V8V 1S2  
Email: [info@fcssbc.ca](mailto:info@fcssbc.ca) Fax: 250.480.7396

Applications received after the deadline will not qualify for consideration. Successful applicants will be advised of the status of their application by a written letter within 2 weeks of the application deadline.

Please inform us immediately if you move or change your contact information. If we are not able to connect with you, you will not qualify for consideration.

## **Questions or assistance about the application process, please contact:**

Glenn Hope  
BC Council for Families  
204 – 2590 Granville St, Vancouver, BC  
Telephone: 604-678-8884,  
email: [glennh@bccf.ca](mailto:glennh@bccf.ca)

**Date of Application:** \_\_\_\_\_

**PERSONAL INFORMATION:**

Full name: \_\_\_\_\_

Birth date (dy/mm/yyyy): \_\_\_\_\_ Age: \_\_\_\_\_

Current Grade in School: \_\_\_\_\_

Current Address: \_\_\_\_\_

City: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Telephone Home: \_\_\_\_\_ Cell: \_\_\_\_\_ Other \_\_\_\_\_

E Mail \_\_\_\_\_

Address while in school (if different than above)

Street: \_\_\_\_\_

City: \_\_\_\_\_ Postal Code: \_\_\_\_\_

**CARE STATUS INFORMATION:**

1) Please describe your most recent status with the Ministry of Children and Family Development (MCFD):

a) Continuing Care Order (CCO or Permanent Ward):	From (year)	To (year)
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**OR**

b) Temporary Care Order (TCO, Voluntary Care Agreement, Special Needs Agreement) or Youth Agreement:	From (year)	To (year)
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2) Social Worker Information (In order to verify your care status, we may need to follow-up with your current/last Social Worker.)

Name of your most recent Social Worker / Delegated Agency Worker:	Worker Phone #: (____ - ____ - _____) Name of Organization:
Street Address:	City Postal Code

## **EDUCATION HISTORY:**

Your most recent level of education ***completed:*** \_\_\_\_\_

Name of last school attended, or school where your most recent level of education was completed:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Postal Code: \_\_\_\_\_

## **EDUCATION AND LIFE GOALS**

**Please use separate sheets of paper to share with us your education goals and future plans for the next 1 to 3 years (please be specific).**

1. Briefly outline your education plans for the next three years.
2. How this bursary will assist you in achieving your goals.
3. How do you plan to achieve your goals.
4. How much time do you think you will require to see your plans through to completion?

**EDUCATIONAL GOALS:**

Please list the institutions that you have applied to, plan to apply to, or are currently attending (if you are a current student, please supply your student number for that institution).

Also, submit a copy of your Letter of Acceptance from the school(s) you will be attending, or a copy of your most recent transcript if you are a current student.

1	Name of School or Institution:	
	Student Number:	
	Date Applied:	
	Intended program of study:	
	Program Length (yrs/ semester/ hrs)	
	Full-time program?: <input type="checkbox"/> Yes <input type="checkbox"/> No	Part-time program?: <input type="checkbox"/> Yes <input type="checkbox"/> No
	Date Accepted:	
	# of additional years/ semesters/ hours required for completion:	

2	Name of School or Institution:	
	Student Number:	
	Date Applied:	
	Intended program of study:	
	Length of program (yrs/ semester/ hrs)	
	Full-time program?: <input type="checkbox"/> Yes <input type="checkbox"/> No	Part-time program?: <input type="checkbox"/> Yes <input type="checkbox"/> No
	Date Accepted:	
	# of additional years/ semesters/ hours required for completion:	

**FINANCIAL SITUATION:**

Have you applied for the Youth Educational Assistance Fund (YEAF) through the Federation of BC Youth in Care Networks?       Yes       No

If yes, did you receive it?       Yes      Amount \$ \_\_\_\_\_  
 No

Have you applied for educational funds through the Agreements with Young Adults (AYA) Program?       Yes       No

If yes, did you receive it?       Yes      Amount \$ \_\_\_\_\_  
 No

Have you applied for other scholarships and bursaries?       Yes       No  
 Have you applied for any student loans?       Yes       No

Please outline your estimated income and expenses for the next school year:

<b>Income</b>	Estimated Amount	Has this been confirmed?
Scholarships/Bursaries/YEAF/AYA	\$ _____	Yes/No
Student Loans	\$ _____	Yes/No
Employment Income	\$ _____	Yes/No
<b>Total Income</b>	\$ _____	
<b>Expenses</b>	Estimated Amount	Has this been confirmed?
Tuition	\$ _____	Yes/No
Books/ instruments/supplies	\$ _____	Yes/No
Living Expenses	\$ _____	
<b>Total Expenses</b>	\$ _____	

**OTHER SOURCES OF INCOME:**

List any other sources of income \_\_\_\_\_

**SHORTFALL (Amount needed):**

Based on the above, how much are you short? \_\_\_\_\_

## **MY ACHIEVEMENTS AND SUCCESSES**

**Please use separate sheets of paper to answer the following three questions:**

1. Please describe the personal achievements and/or successes you are most proud of. (These are what you define as success. Remember there is no perfect or right answer).
2. Select two examples from your list of school or community activities. Explain how each one has provided you with opportunities for personal growth.
3. Is there anything else that you would like to tell us about yourself?

## **FINAL STEP: APPLICATION CHECKLIST**

**Before sending in your application, please make sure you have enclosed/attached:**

1. Letter of introduction.
2. Completed Student Profile with all questions answered.
3. Two Letters of Reference
4. School transcript
5. Confirmation of acceptance at educational institution (if available, or explanation, if not available).